Event Management General Information

Facilities Available:

Bernardine Lecture Hall: Offers mounted LCD projector, built-in instructor station and sound system
  Theater style: approx. 250

Francis Hall Auditorium: Offers raised stage, mounted LCD projector, large ceiling mounted screen and sound system
  Theater style: approx. 275
  Round tables: approx. 200

Italian Room: Handicap accessible
  Seats 8 comfortably

Physical Education Center: Handicap accessible
  Available for recreational usage
  Available for special event usage
  Equipment available: Offers built-in sound system
  Raised stage available in 4 x 8 sections
  ADA ramping available for stage
  Seating and standing choral risers
  Theater style seating: approx. 1400 (Includes at least one set of bleachers)
  Round tables seating: approx. 400 - 500

Polish Room: Handicap accessible
  Seats 12 - 16 comfortably

Student Center Seminar Rooms: Handicap accessible
  Theater style: 100-110 maximum
  Round tables: approx. 88 people
  Stand up reception: approx. 150
  Classroom style: 48 – 72 maximum

Student Center Seminar Rooms individually: Theater style: 30 maximum
  Round tables: approx. 18 - 24
  Classroom: 16 – 20 maximum

Shander Room: Handicap accessible
  Small Square: Seats 16 – 20 comfortably
  Large Rectangle: Seats up to 30
  Triple I: Seats up to 40 comfortably
  Additional chairs available along perimeter of room

Upland Center Community Room: Handicap accessible
  Rectangle: Seats up to 24
  Classroom: Seats up to 24 comfortably
  Theater style: Seats up to 45

Upland Center Seminar Room: Handicap accessible
  Rectangle: Seats 32 - 36
  Classroom: Seats up to 40 comfortably
  Theater style: Seats up to 60

Conferencing Capabilities:

Housing: 600+ beds
Door Access/Meal Plans: Set up in conjunction with ID card

Miscellaneous equipment: LCD projector, overhead projector, screen, laptop, flipcharts, easels, amplification, etc.
Miscellaneous banquet items: Silk centerpieces, candle holders, mirrors, folding chairs, etc.

11/11/08